



RADIO 1RPH

Annual Report

2020-21

Turning Print Into Sound
Canberra 1125 AM
Wagga Wagga 89.5FM Junee 99.5 FM
DAB+ 1RPH
www.radio1rph.org.au

2021

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Cover photo: Studios of Radio1RPH, at dawn

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1. Foreword – Sandra Purser



It is in my capacity as President that I present to you this Annual Report for Radio 1RPH for 2020-21. It has been compiled and edited by Amelia McKenzie from contributions provided by Committee members and volunteers. I thank Amelia for her excellent work.

It was a difficult year for some of our volunteers, firstly with the departure of Jenni Rush the Station Manager and then subsequently the sad death of Shirley Meade, a long-time volunteer and program director for the past 10 years. These events required adjustment for many volunteers and along with the COVID - 19 restrictions resulted in some attrition of regular readers and broadcasters. Fortunately the new calendar year brought an influx of new volunteers supplementing our ranks and contributing to the remarkable resilience of the Radio1RPH which as an essential service continued to deliver our regular broadcasts throughout the year.

Committee members faced a dilemma of having to balance the internal dynamics of the station with its obligations as the custodians of a publicly funded community resource. The most immediate problem was that the costs of running the station were outstripping its income and with no readily apparent reliable source of funding available the Committee either had to cut salaried hours or prepare the station for closure.

The reduction of staff hours has meant that a small number of volunteers have had to take on additional tasks to keep the station running. We have been fortunate in the quality of these volunteers and in the dedication they have shown to the station taking on much of the administration to keep the station operational. We are now in the fortunate position that we are no longer losing money but the challenge of 'where to in the future' still remains.

1RPH is a reading service established to service the blind or people living with a vision impairment. Due to rapid advances in technology the needs of this sector of society have been changing. The environment that the station operates in is also changing and if we want the station to develop to its full potential it is necessary to adapt to changing circumstances.

I would like to remember this year for the considerable contribution of our volunteers. Many made themselves available on a regular basis to deliver live readings while

others continued to record weekly programs whether at home or in the studios. For the whole of the period covered by this report we were fortunate in the ACT to be relatively free from COVID restrictions. Where possible we took opportunities to include more community focused programs.

Notable activities included a luncheon in August to mark the launch of the recording *Born at the Right Time* an autobiography of Ron McCallum, a former Dean of Law at the University of Sydney. Professor McCallum attended the luncheon and addressed those present.

Particularly rewarding was the significant support and interest we received during the year from the Federal Government and community organisations. This support was from our regular sponsors, as well as adhoc contacts, such as the collaboration with the Australian Defence Force Academy who provided nine cadets to paint the outside of the station building; from the interest and support of the Department of Communications media team, our cooperation with Volunteering ACT and participation in the Hands Across Canberra Giving Day Appeal. Funds provided through our association with Volunteering ACT supported several functions for volunteers, providing learning opportunities and engendering goodwill and camaraderie. In April the station participated in the Volunteering ACT Expo, with the first outside broadcast for several years.

1RPH is fortunate to enjoy the patronage of Their Excellencies Governor-General the Honourable David Hurley AC DSC (Retd) and Mrs Linda Hurley who visited 1RPH and recorded programs honouring the service of citizens in the ACT and surrounding areas, Wagga Wagga, and Junee. This year marks a closer association with our sister station 2RPH in Sydney, and we are grateful for the continued support and cooperation with other stations in the RPH network. An example of this was the broadcasting of Melbourne's Carols by Candlelight on Christmas Eve courtesy of Vision Australia.

I am particularly indebted to my Committee for their continued advice, tolerance and support. All are volunteers and have repeatedly given more than could reasonably be expected. 1RPH has benefited from their experience. I specifically would like to thank our donors and sponsors. Without you we could not continue to provide this service.

Finally I think Andrew Lythgoe, production manager, who has been the mainstay of production and scheduling, contributing extra hours quietly working in the background.

It is with considerable pride and gratitude that I present this report for the 2020-21 financial year. Pride in what we have achieved and gratitude to those who made it possible.

Sandra Purser, 1RPH President

2. Management Committee Activities

Annual General Meeting

The Station held its 2020 Annual General Meeting (AGM) on 28 November 2020 at Yowani Country Club, Canberra. Mr Robert Woolston provided his services as returning officer, for which 1RPH is very grateful. A number of constitutional amendments were considered at the AGM, including provisions relating to life membership, virtual Management Committee meetings, and the length of Committee terms. While the first two items passed unanimously, there was much debate for the third amendment, to extend Committee terms from one year to two years. The vote to extend did not obtain a three-quarters majority, and did not pass.

The Committee elected at the AGM has a majority female membership. It includes culturally diverse members and members who are living with vision impairment. The retirement at the AGM of Geoffrey McDougall as Secretary, and of Alan Mitchell and Mat Franklin as members was noted and appreciation expressed for their service.

Radio 1RPH had 125 financial members in 2020-21.

Committee decisions and outcomes

The Radio 1RPH Management Committee met on 15 occasions in 2020-21. Due to the COVID-19 restrictions in Canberra, many of the meetings were held in a hybrid online/in-person format (where permitted), or fully online. A list of meeting dates and meeting attendance is provided at Appendix D.

The Station's audited financial statements are provided at Appendix G. As noted above it indicates a modest improvement to the Station's financial situation. The Committee spent some time resolving difficulties with Station book-keeping workflows and approved the engagement of an external book-keeping service to commence in the new financial year. It also resolved to move from MYOB to the Xero finance management software on 1 July 2021 as an efficiency improvement. An increase in the credit limit for cards held by the Technical and Production Managers to a limit of \$10,000 was recommended by the Treasurer and approved by the Committee. The Committee also noted the high cost of providing a service to Wagga Wagga.

In other matters, the Committee noted the development of a closer relationship with 2RPH Sydney and an exchange of letters by the Presidents supporting this proposal. Committee members supported the Hands Across Canberra Giving Day appeal with their own donations, and the level of this support succeeded in securing a Hands Across Canberra Board prize for donations by Committee members.

The Committee noted with sadness the passing of former Program Director and Committee member Shirley Meade in February 2021. An obituary for Shirley and other former volunteers who passed away during the year has been contributed by Committee member Robert Altamore at Appendix F.

Solar panels project

An important improvement to the provision of our electricity supply is in planning.

The Station was fortunate to obtain approval from the Community Broadcasting Foundation (CBF) to install new solar panels on the unused land to the east of the studio building. The new installation will supplement our existing rooftop solar panels and will greatly increase our power generating capacity. This will lower the Station's considerable energy costs and reduce environmental impacts. Volunteers Michael Doyle, Malcolm Walker Technical Director and Alan Mitchell formed a team to evaluate and recommend a supplier from the three companies invited to tender. Following approval by the Committee the installation of the panels was anticipated to occur by November 2020, but it was initially delayed by excess spring rain and then the necessity to apply for development approval requiring an environmental survey of the site. The survey was completed in February 2021 and development approval finally provided in June 2021. Due to the delay the anticipated reduction in electricity costs for 2020-21 was not realised, but it is hoped to bring the project to fruition in 2021-22. The project manager for this install is Michael Doyle who has spent many hours of planning and negotiating with the contractors.

Staffing

The Committee had to implement some difficult decisions during the year including the requirement to bring staff operational costs to within anticipated income. The Station's full-time manager Jennifer Rush accepted a redundancy in September 2020 and David Joseph was appointed as part-time Manager in November 2020, occupying the role until the end of June 2021.

3. Community Engagement

Strategic Plan Goal 1: 'Actively promote greater community engagement'

Annual Appeal 2020

The Station conducted its Annual Appeal from 22 -28 September 2020. Despite COVID lockdown restricting face to face volunteer meetings and public-facing events, the Appeal generated more than \$6,000 of donations, mostly from listeners. Our grateful thanks go to the Appeal team, Michael Doyle, Roy Jeeves, Peter Ellis and Nev Blyth, led by Alan and Sue Mitchell.

It is hoped in 2022 to pursue closer engagement with Wagga Wagga, Junee and the region to promote the Station more broadly and lift our profile with regional listeners.

Hands Across Canberra 2021

Given the challenges that the Station experienced in 2020 with direct fundraising during the pandemic, it was decided to join forces with the local Canberra fundraising initiative Hands Across Canberra in 2021. Hands Across Canberra is a community foundation working with local charitable organisations and social enterprises across the ACT to coordinate fundraising for small community organisations providing needed services to Canberrans.



Their fundraising campaign ran over two days in 9-10 March 2021, giving donors the option to nominate a particular local organisation to receive their donation. Every \$1 donated was matched with \$2 for the first \$5,000 raised by each of the participating charities. Local donors generously gave \$6,831 to Radio 1RPH, and the Station received an additional \$5,000 in matched funding from Hands Across Canberra and a \$500 Board Prize reflecting donations made by the Management Committee. We thank all of our donors very sincerely for this gratifying level of support.

Department of Communications and the Arts visit

The Station was pleased to host Mike Makin and members of the News and Media Industry Branch of the Department of Infrastructure, Transport, Regional Development and Communications. The group attended 1RPH for a station visit on 1 April 2021 to learn about the community radio sector. It is important to engage with government at all levels to promote radio reading services as a vital link with the vision impaired community.

University of Canberra collaboration

1RPH formed a productive relationship with the Communications Dept of the University of Canberra (UC), who are keen to connect their graduate and post graduate programs in broadcasting and communications with Radio1RPH.

We hosted a UC journalism student for three months in early 2021. She assisted with a number of projects and created new social media material which will assist with promotion and marketing in future. A second project was completed by a group of communications students who analysed existing community radio audience statistics, conducted a literature review and designed a 1RPH listener survey. This was useful preparation for future project to survey 1RPH listeners and potential listeners to enable us to better understand our listener preferences.

Governor-General's Visit

The Station was delighted to welcome Their Excellencies the Governor-General the Honourable David Hurley AC DSC (Retd) and Mrs Linda Hurley in January 2021 to record a program of newspaper and media articles recognizing the achievements of local Australia Day awardees.



After their recording session with Rhod McDonald, the Governor-General and Mrs Hurley toured the Station and met with Committee members and volunteers on duty that day. We were entertained by Mrs Hurley with a song about 1RPH written especially for the occasion, which was much enjoyed by all and for which we thank her sincerely.

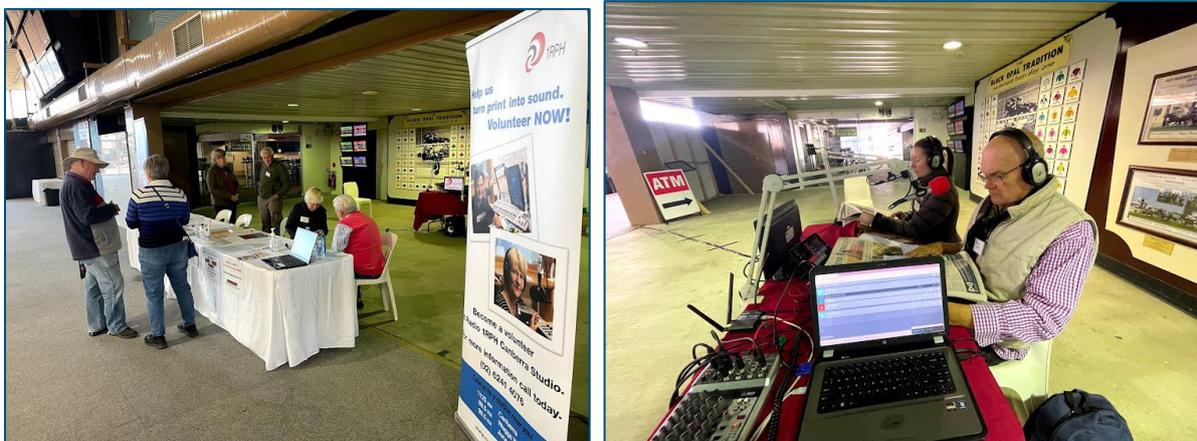
Their Excellencies returned to the Station in June 2021 to record a further program recognizing those receiving honours in the Queen's Birthday Honours Award.

Volunteering ACT Expo 2021

The Station took part in Volunteering ACT's Expo on 22 May 2021 with the assistance of a team of volunteers to be on hand to meet and talk with prospective volunteers. Our thanks go to Steve Ferguson for steering the all-important negotiations and necessary administration leading up to the event. It was a much-needed chance to promote the Station to members of the public visiting the Expo and to attract some new volunteering talent.

It was also an opportunity to showcase the Station's role as a community broadcaster with a live onsite broadcast of news readings and interviews during the morning of the Expo, followed by a switch to regular programming. The technical team, led by Nev Blyth and Malcolm Walker did an outstanding job in setting up a live link with the studios and making the technology work throughout the day. 1RPH volunteers were on hand to deliver live readings and interviews conducted at the Expo, and there was quite a buzz around the stand all day. The activity drew a steady stream of interested members of the public to the 1RPH stand to meet and talk with 1RPH volunteers about the volunteering experience. More than 20 expressions of interest in volunteering were submitted on the spot.

Importantly, this was the first 1RPH outside broadcast in almost 20 years. It built on a recent timely training course on outside broadcast technology and processes, and was a terrific way for the team to build skills in this aspect of community radio. Thank you to all those involved in ensuring the initiative was a great success.



L - Maryanne Gore with a member of the public; and R – Steve Ferguson and Kristy Bryden reading live

Social activities



As Covid-19 restrictions eased during 2020 there were opportunities for members to meet and socialise with each other and the Committee. On 19 December 2020, a Christmas Party was held for volunteers, friends and committee members, funded by a grant received through Volunteering ACT. It was a successful event with around 40 people in attendance.

In addition the funds provided for a lunch during a volunteers' training day and a coffee morning for presenters of the Wagga Wagga and Junee programs.

ADFA partnership



In October 2020 the 1RPH Station building received a much-needed facelift with a new coat of paint, applied by no fewer than nine ADFA cadets. The initiative came about thanks to informal contact with Volunteering ACT and the ADFA Weary Dunlop Activity Volunteering Program, which gives cadets the opportunity to assist local communities in a practical and positive way. Materials were generously donated by Bunnings.

The young cadets arrived on a sunny Friday morning and sprang into action, applying themselves with commendable energy to repainting the exterior of the entire building, turning the well-known aged cream into a fashionable grey, with white trims. By the end of the day the 1RPH paintwork had taken on a whole new look and the cadets (we hope) had learned a new set of skills.

Grateful thanks to ADFA and the enthusiastic crew from Delta Squadron, Volunteering ACT, Bunnings and to Sandra Purser 1RPH President for making it happen.



4. Programming

Despite the challenge of the COVID-19 pandemic, the Station's dedicated volunteers ensured that 1RPH stayed on air throughout 2020-21, broadcasting 24 hours a day, seven days a week to the ACT and surrounding NSW regions.



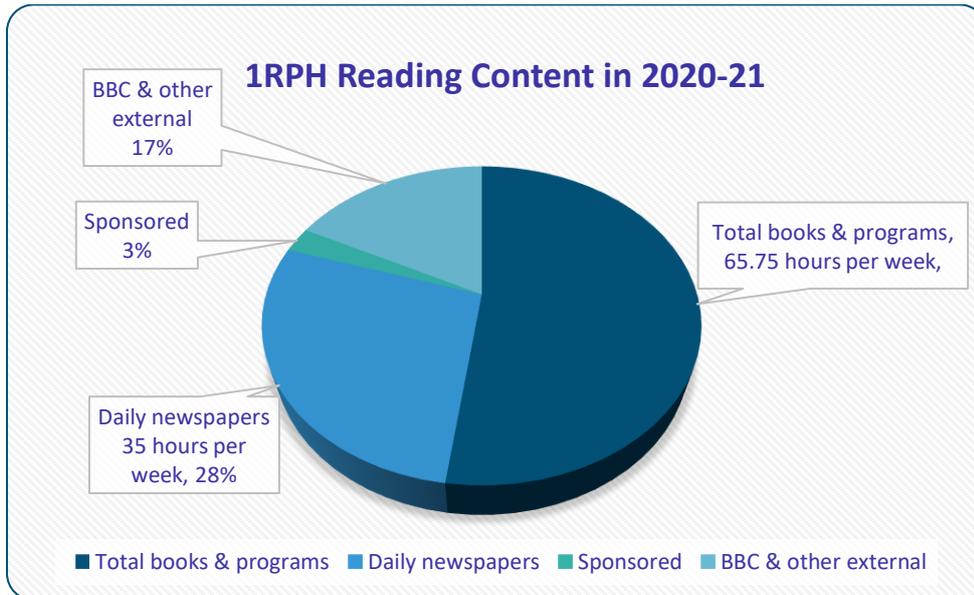
From L: Volunteers Kacey Lam and Elizabeth Lee, and Kerrie Brown reading on Sunday evening

Live reading broadcasts continued uninterrupted, while some volunteers continued to make pre-recorded programs at home and transfer files electronically. This effort meant that core weekly programs did not miss an issue. We appreciated the availability of gratis programming from the Community Radio Network to fill gaps in calendar 2020 programming, and good use was made, as usual, of shared RPH network book readings.

1RPH Reading Content in 2020-21

1RPH's total programming is made up of 1RPH content, other RPH network programs, a small amount of sponsored programming and the BBC World Service during non-core hours. The terms of 1RPH's broadcast license require a minimum of 75% RPH reading content to be broadcast during the Core Programming Period (06.00-24.00).

In 2020-21 the balance of the Station's broadcasts was 80% RPH reading content, 3% sponsored and 17% other external content, chiefly BBC World Service.



Programming highlights

The Station broadcast a number of special one-off programmes throughout the year, including commemorations of Remembrance Day, ANZAC Day and Christmas and Easter programmes. Christmas Day 2020 saw 12 hours of original programming delivered, including two radio plays recorded by local Canberra theatre groups, Tempo Theatre and Paper Moon Theatre. The radio plays made for an engaging listening experience and gave both theatre groups a much-needed opportunity to practice their skills at a time of lockdown for all theatre companies.

Despite the challenges of COVID-19, we introduced three new 1RPH programs this year, covering new areas of interest to the RPH listening community:

- Life with Disabilities, a weekly program of readings and discussion on living with disability
- Motoring with Rhod, a fortnightly program of readings on cars and motoring
- Sportsdesk with Steve, a fortnightly program of readings related to sport in all forms.

Three topical interview programs were made:

- Canberra Shapers, interviews with influential Canberrans from all walks of life, recorded and produced by Jenelle Provost
- ACT Elections (October 2020) – over 50 interviews with candidates leading up to the Territory general election. Recorded and produced by Rod Taylor

- Lunar New Year (March 2021) – a series of interviews with local Canberrans on the meaning and purpose of Lunar New Year celebrations. Recorded and produced by Kacey Lam

Book readings

A mainstay of the 1RPH program is the twice-daily book readings. They continue to appeal to our audience whether in lockdown or out. We broadcast 24 books during the year, covering fiction, non-fiction and children's books. Twelve of these were recorded in the studios by 1RPH volunteers, maintaining the Station's reputation for high-quality books programming. See Appendix E for a complete list of all titles broadcast.

An undoubted highlight for the year was (we think) a world first: a broadcast in 32 episodes of a complete recording of Homer's *Odyssey* in its latest translation, with accompanying contextual readings. This epic production was recorded in the 1RPH studios by the Friends of the ANU Classics Museum, ably edited and produced by volunteer Geoff Burchfield. Our thanks to former manager Jenni Rush for stewarding the initial recordings.

Wagga Wagga and Junee audiences

1RPH continued to stay in touch with its Wagga Wagga (89.5FM) and Junee (99.5FM) audiences through daily live readings of the *Wagga Daily Advertiser* and less frequently, *The Rural* and the Wagga Council News. This year we won some unexpected publicity for the Wagga broadcasts when the RPH transmitter for Wagga failed and the team switched to podcasts as a temporary alternative to live reading. The Wagga Daily Advertiser's editor not only gave permission to podcast but published a story and an editorial on the 1RPH service.



The team also regularly brings the Junee Southern Cross to listeners and were sorry to see the demise of the print edition in early 2021. They now read from the digital edition, but as there is less local content in it they regularly seek out new sources of community information for Junee listeners. We are fortunate to have 1RPH represented in Junee by residents Heather and Peter Jauncey who were active in promoting the Station in the local region through talks and distribution of publicity materials at local clubs.

The 1RPH team take great delight in reading the stories which show us and our listeners the amazing community spirit and strength of the people of Wagga Wagga, Junee and the Riverina.

5. Volunteers

Strategic Plan Goal 5: “Create a culture that values, develops and encourages volunteers”

Volunteer recruitment

1RPH numbers 216 volunteers on its database, with a smaller group of approximately 120 actively participating in live reading rosters, regular program-making and book reading. Lockdown saw a small number of respected long-time volunteers step down, and we wish them well for the future. During the year the Station focused on a recruitment drive, using advertisements through Volunteers ACT and Seek to rebuild reader numbers. There were three intakes during the year, attended by over 30 people. Auditions, selection and training followed for those selected, and our active numbers were boosted by 10-12 new volunteers. Our thanks to Rhod McDonald, Nev Blyth and David Moncrieff for steering the much-needed recruitment.

We estimate that approximately 60% of the 1RPH volunteer cohort is aged over 50, with an increasing number of under-30s due to recent recruitment efforts. We also have a small number of Indigenous volunteers.

With over 180 newspaper reading shifts per month and around 100 active readers, the on-air reading roster was extensively revised during the year to try to manage shifts better. The static roster distribution was replaced by a shared document in the cloud that remains current at all times. In addition teams of readers and volunteers were encouraged to take charge of their shift and organise their own roster. This is now done by three teams and it is hoped others will follow.

COVID indoor restrictions meant studio-based reading teams of three were reduced to two, but volunteers adapted quickly and fewer readers in the studio became normal procedure. The absence of community transmission in Canberra in 2020-21 meant that we were able to gradually reinstate two readers with each presenter for live reading as the year progressed.

The 1RPH Newsletter was an important way of keeping in touch and sharing news this year as so few of the volunteers were able to meet and congregate. Three lively issues were distributed by email.

Quality and training initiatives

Once pandemic restrictions had eased in the second half of the year, the administrative and operational teams at 1RPH put in place a program of skills and awareness development initiatives for volunteers with the aim of equipping those who make and broadcast content with the skills and perspectives needed to make good radio.

They included an information-sharing Volunteers' Day, held on 20 March 2021, covering topics from reading on air and presenting to making pre-recorded programs. A Presenters' workshop on 26 June 2021 focused on the key role of live presenting, with tips, tricks, troubles and solutions shared.

The Station took advantage of Community Media Training Organisation training programs through the year, via Zoom due to the pandemic. A session on Outside Broadcasting on 20-21 April was a timely preparation for a successful OB at the ACT Volunteers' Expo, described above. It was a great example of what the Station and its team of volunteers can achieve with access to training and technology.

Future plans for quality and training initiatives include:

- Increased use of the free training programs provided by the Community Media Training Organisation, particularly editing and production
- A further outside broadcast in Wagga Wagga to raise the Station's profile there, timed to coincide with the 2022 Appeal.
- A Readers' Workshop to share experience between all 1RPH readers

Certificates of Recognition

Michael Doyle

For perseverance in leading the solar panels project and for initiatives and support in promoting 1RPH appeals.

Sue Farrelly

For long term service to Radio 1RPH broadcasting as an accomplished and productive book reader over a number of years, as well as contributing to community readings whenever required.

Jan Hure

For management of the Wagga Wagga and Junee programs and leadership of the teams presenting the programs as well as practical initiatives in support of the ongoing management of the Station.

Rhod McDonald

For long term service to Radio 1RPH as a presenter, program-maker and volunteer representative, especially during the COVID restrictions; and taking on a role as MC at functions when required.

Karen Melton

For eight years of professional accounting services as a volunteer, giving generously of knowledge, skills and time in the pursuit of the best possible outcome for 1RPH, and for her guidance in putting the station on a sustainable financial basis.

6. Technical Report

Network maintenance and improvements

The technical team, comprising Malcolm Walker, Nev Blyth and Nathan Vogt carried out routine installation and maintenance activities as required to keep the Station on the air during the last year. These activities included a visit to Wagga Wagga to replace a faulty codec which was interrupting our transmission to Wagga and Junee. The team completed the cutover to a new VLAN arrangement which improves the efficiency and security of our computer network. We also enabled remote access to the Station network for a small number of key volunteers and staff to work remotely from home. This provided us with essential flexibility to ensure continued operations.

The completion of the new digital DAB+ service required new monitoring equipment to be installed so that emails are sent to technical staff when a failure occurs in any of our three transmission services. We now have remote alarm monitoring for Canberra AM, Wagga FM and the digital DAB+ service.

Outside Broadcast support

The technical team, especially Nev Blyth, provided essential support for the remote broadcast from the Volunteers' Expo at Exhibition Park in Canberra. Nev's deployment of equipment and presenting was well supported by volunteers on and off site, resulting in a faultless broadcast.

Mast and transmission towers maintenance

A regular inspection of the 1RPH Mast and transmission towers was conducted in October 2020 by Sight and Sound Installations. A number of recommendations were made to rectify damage to the coupling huts caused by weather and wildlife. The Station

submitted an application to the Community Broadcasting Foundation for a grant to do the repair work. It is hoped to receive a decision before the end of calendar 2021.

Appendix A. Grants Received

Community Broadcasting Foundation

20/21 Development and Operations Grant

Amount received - \$69,000 + gst \$6,900 = \$75,900

Purpose: To increase income, reduce environmental impact and increase diversity of volunteers.

The development and operations grant assisted with expenses including a mast inspection, generator service, deposit on solar panel installation, electricity and site rental fees in Wagga Wagga, electricity expenses in Canberra.

The grant also assisted in establishing a waste management facility, website management, mowing, insurances and salaries.

COVID 19 Crisis Grant Round 1

Amount received: \$5,000 +gst \$50 (calendar year 2020).

Purpose: Organisational expenses during pandemic

This grant assisted with cleaning costs and salaries. Acquitted.

Community Crisis Grant Round 2

Amount received \$17,468.00 + GST \$1,746.80 = \$19,214.80

Purpose: To offset reduction of income due to COVID restrictions and assist with organisational expenses

This grant assisted with salaries and administrative expenses. Acquitted.

2020 Supplementary Volunteers Grant Program (through Volunteering ACT)

Amount received \$2048 gst free

Purpose: To encourage, support and increase participation in volunteering; for post COVID-19 re-engagement activities for volunteers and to adapt practices to support volunteers' safety in relation to COVID-19.

The funding supported a Christmas barbecue for volunteers, a lunch during the Volunteers' Day and a coffee morning for presenters of the Wagga Wagga and Junee programs. It also enabled hand sanitisers to be installed around the Station.

Hands Across Canberra

1RPH participated in the Hands Up for Canberra Giving Day Appeal conducted by Hands Across Canberra raising \$12,331 for the Station. \$6831 was contributed by donors with \$5000 in matched funding and a \$500 Board Prize from Hands Across Canberra.

Canberra Southern Cross Club

1RPH is supported by the Canberra Southern Cross Club to meet operational costs. In 2020-21 the Club provided funds of \$2913.

The Station is a recipient of the Club's Community Rewards Program whereby Club members have the opportunity to nominate community groups such as 1RPH to receive 7½% of their food purchases. The funds are a combination of sponsorship and a grant, in that the Station has to apply and acquit funds received. The Station recognises the contribution by playing a short thank you.

Appendix B. Sponsors and Partners

Program Sponsors

Insight For Living
Campbell Gospel Chapel
Messages of Hope (Lutheran Media)

1RPH Partners

Community Broadcasting Foundation
Hands Across Canberra
Wagga Wagga Daily Advertiser
RM Williams Outback
The Canberra Times
Griffith Review
The Land
COSMOS – The Science of everything
Dickson Newsagency
SK Graphic Design
Canberra Southern Cross Club
Bunnings Tuggeranong (gratis supply of materials for the Station painting project)

Appendix C. Staffing

Station Manager

Jennifer Rush – July-September 2020

David Joseph – November 2020-June 2021

Production Manager

Andrew Lythgoe, July 2020-June 2021

Administration Assistant and Social Media

Annabelle Bowes – January-February 2020

University of Canberra Intern – May-June 2020

Appendix D. Management Committee

Meeting Dates

2020	2021
20 & 27 July	11 January
5, 17 & 31 August	8 February
7 & 21 September	11 April
19 October	17 May
16 November	21 June
13 December	

Meeting Attendance

Attendance by Committee members at Committee meetings during the FY 2020-21 was as follows, noting that the 2020-21 financial year comprises of the Committee elected in November 2019 and the Committee elected in November 2020. Unless otherwise stated, committee members listed below were Committee members of both the 2019 and 2020 committees.

Sandra Purser, President 15

Kendra Wells 5 (appointed to the Committee on 28 November 2020)

Alan Mitchell 9 (term ended 28 November 2020)

Lindy Hou 3 (appointed to the Committee on 28 November 2020, resigned 8 April 2021)

Libor Pelecky 9 (appointed to the Committee on 7 September 2020)

Kacey Lam 6 (appointed to the Committee on 28 November 2020)

Geoffrey McDougall 9 (term ended 28 November 2020)

Karen Melton 4

Robert Altamore 14

Mathew Franklin 3 (appointed to the Committee on 7 September 2020, term ended 28 November 2020)

Steve Ferguson 2 (appointed to the Committee on 11 April 2021)
Rhod McDonald, Volunteers' Representative 7 (appointed to the Committee on 7 September 2020)
Amelia McKenzie, Programming Director 13
Malcolm Walker, Technical Director 13

Appendix E. Books Broadcast

The Dalai Lama's Cat by David Michie (RPH network)
Born at the Right Time by Ron McCallum, read by Rob Rawson (1RPH)
Mrs Pollifax Pursued by Dorothy Gilman (RPH network)
Some Sunny Day by Vera Lynn (RPH network)
The Dry by Jane Harper, read by Sue Farrelly (1RPH)
Monogram Murders by Sophie Hannah, read by Lesma Wood (1RPH)
The Gardener by Prue Leith (RPH network)
Good Dog by Kate Leaver, read by Dorothy Broom (1RPH)
Across the Nightingale Floor by Lian Hearn, read by Chris Bedloe (1RPH rpt)
Year of Wonders by Geraldine Brooks (RPH network)
Where the Trees Were by Inga Simpson, read by Sue Farrelly (1RPH)
Five Quarters of the Orange by Joanne Harris, read by Jenny Murphy (1RPH rpt)
No Friend but the Mountain by Behrooz Bouchani (RPH network)
The Secret Keeper by Kate Morton, read by Lesma Wood (1RPH)
Galileo's Daughter by Dava Sobel, read by Amanda McCarthy (1RPH)
Mao's Last Dancer by Li Cunxin (RPH network)
Europe: a Natural History by Tim Flannery, read by Geoff Burchfield (1RPH)
An Awkward Truth by Peter Grose (RPH network)
Krakatoa by Simon Winchester, read by Pat Wearne (1RPH)
The Odyssey by Homer (translated by Emily Wilson), read by Friends of the ANU Classics Museum and produced by Geoff Burchfield (1RPH)
The Orphan Train Adventures Books 2 and 3 by Joan Lowery Nixon, read by Dorothy Broom (1RPH)
The Lion the Witch and the Wardrobe by CS Lewis, read by Zillah Williams (1RPH rpt)
Tomorrow When the War Began by John Marsden, read by Sue Farrelly

Appendix F. In Memoriam

Shirley Meade, Chris Bedloe, Ron Southwell, John Wright.

Radio 1RPH acknowledges the following volunteers and friends who passed away during the year. They made significant contributions to our service for people who live with vision impairment..



Shirley Meade, the Station's former Programming Director passed away on 1 February 2021. Her skills as a librarian, her love of books and learning and her work experience, including work with a blindness organisation in the US, enabled her to build the firm foundations of 1RPH programming. She made a significant contribution as a Committee member in 34 years of service. Shirley's husband Brian was also a volunteer. Shirley had a rapport with people who are blind or vision impaired, especially older people and for several years convened a group of listeners who provided advice to her and the Station on its programs.

Shirley's love and knowledge of books meant that she chose excellent books for reading on Radio 1RPH and chose the right reader for each book. As a result, Radio 1RPH established a reputation throughout the network for the quality of its book readings. Shirley's Radio 1RPH friends have their fond memories of her.

Just two weeks earlier, we learned of the passing of Christopher Bedloe. Christopher, with the support of his wife Janet, was a volunteer reader, presenter and producer at Radio 1RPH for over 30 years. He was one of our original volunteers at Cowper Street Ainslie in 1985. Christopher brought to us the benefits of his BBC training and theatrical experience. He read many books and magazines and special Christmas and Easter programs. He was a member of Alan Williams team which provided the Music Room and other programs for Radio 1RPH and was also a member of the Christian Perspectives team. Christopher served on the Committee and was also MC at a number of functions including the 25th anniversary dinner in 2008.

In late August 2021, we learned of the passing of John Wright. Many of us remember John as a long term reader and presenter, especially on Sundays, who passed on the benefit of his experience to many new readers and presenters. John and his wife Lorraine were enthusiastic participants in our social activities. When he joined the Queanbeyan City Council, he was most helpful in promoting our service in Queanbeyan. John joined Radio 1RPH on his retirement. Radio 1RPH was only one

of John's community contributions. John and Lorraine were foster parents to many children.

We also learned of the passing of Ron Southwell. Ron was the husband of Jill Southwell our founding Manager. Jill, who was a blind person, successfully advocated for the establishment of Radio 1RPH, obtaining the original broadcast license. Jill and Ron ran the Station in 1985 when it first went to air from premises in a house in Cowper Street in Ainslie. Jill also assisted to obtain the lease of the land the Station currently occupies at Gungahlin, and assisted in overseeing the construction of the original building by apprentices of the Canberra TAFE.

To Shirley, Christopher, John and Ron, we say thank you and offer our sincere condolences to their families.

*Robert Altamore OAM
Committee Member*

Appendix G. Financial Statements

An extract of the 2020-21 Print Handicapped Radio of ACT Incorporated Audited Financial Statements is attached on the following pages. The summary financial statements do not contain all the disclosures required by the Australian Accounting Standards. Reading the summary financial statements, therefore, is not a substitute for reading the full audited financial report and the auditor's report thereon. Print Handicapped Radio of ACT Incorporated's full audited financial report is available on request.

Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2021

	2021	2020
	\$	\$
Revenue	191,428	193,069
Employee benefits expense	(80,003)	(108,239)
Depreciation expenses	(12,797)	(12,946)
Insurance	(13,450)	(12,796)
Consultancy fees	(6,432)	--
Electricity	(14,963)	(13,646)
Other operating expenses	(51,520)	(44,706)
(Loss)/Profit for the year	12,263	736
Total comprehensive income for the year	12,263	736

Statement of Financial Position

As at 30 June 2021

	2021	2020
	\$	\$
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	287,649	290,479
Trade and other receivables	7,569	10,370
Other assets	4,493	4,362
TOTAL CURRENT ASSETS	299,711	305,211
NON-CURRENT ASSETS		
Property, plant and equipment	98,622	108,257
TOTAL NON-CURRENT ASSETS	98,622	108,257
TOTAL ASSETS	398,333	413,468
LIABILITIES		
CURRENT LIABILITIES		
Trade and other payables	98,622	108,257
Provisions	7,678	16,163
TOTAL CURRENT LIABILITIES	14,356	41,754
TOTAL LIABILITIES	14,356	41,754
NET ASSETS	383,977	371,174
EQUITY		
Retained earnings	383,977	371,174
TOTAL EQUITY	383,977	371,174

Statement of Changes in Equity

For the Year Ended 30 June 2021

2021

	Accumulated Funds	Sinking Fund	Bequest Fund	Total
	\$	\$	\$	\$
Balance at 1 July 2020	320,114	10,000	41,600	371,714
Profit for the year	12,263	--	--	12,263
Balance at 30 June 2021	332,377	10,000	41,600	383,977

2020

	Accumulated Funds	Sinking Fund	Bequest Fund	Total
	\$	\$	\$	\$
Balance at 1 July 2019	319,378	10,000	41,600	370,978
Profit for the year	736	--	--	736
Balance at 30 June 2020	320,114	10,000	41,600	371,714

Statement of Cash Flows

For the Year Ended 30 June 2021

	2021	2020
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	207,297	201,760
Payments to suppliers and employees	(220,719)	(170,294)
Interest received	956	2,406
Net cash (used in)/ provided from operating activities	<u>(12,466)</u>	<u>33,872</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property, plant and equipment	9,636	(12,001)
Net cash provided by investing activities	<u>9,636</u>	<u>(12,001)</u>
Net (decrease)/ increase in cash and cash equivalents held	(2,830)	21,871
Cash and cash equivalents at beginning of year	<u>290,479</u>	<u>268,608</u>
Cash and cash equivalents at end of year	<u>287,649</u>	<u>290,479</u>